



MEMORANDUM

Office of Procurement

To: All potential respondents to IFB
#HB741125

From: Rebecca O'Brien, Procurement Specialist

Date: January 29, 2007

Subject: Pre-Bid Conference via Telephone

Any Vendor interested in participating in the Pre-Bid Conference for IFB #HB741125 for Timekeeping and Scheduling for the Arizona State Hospital will need the following information:

1. Tele-conference number is (602) 542-9001
2. This number will be available from 10:20 am to the close of the Conference.
3. Please be prompt when calling in.

Should you have any question please feel free to call me at (602) 364-2116.

Thank you!